We truly appreciate the tremendous financial support that is given by our parents and community. At the same time, we understand that occasionally they could run into circumstances that result in a returned check or financial hardships which make it difficult to pay their debts.

Corinth Holders High School PTSA considers NSF checks a serious matter and will take the necessary steps to collect all funds owed to the PTSA for all activities and events. The procedures outlined below will be used to collect outstanding funds on NSF checks.

**Initial NSF notice from banking institution**:

1.     The check writer will be notified by phone, mail and/or email if available that a returned check has been received. The check writer will need to return the call within 3 days to make arrangements for payment of the returned check amount plus applicable fees ($30.00).

2.     If contact has not been made within 3 days, an invoice will be sent via “certified mail” to the check writer for the amount of the check plus applicable fees ($30.00).

3.     Immediate payment will be expected in the form of Cash or Money Order.

a)    **Cash**MUST be given to one of the following **PTSA Executive Board**members:

President

Treasurer

b)    A **Money Order**can be mailed to or given to one of the PTSA members listed above:

**Corinth Holders High School PTSA**

**6875 Applewhite Rd**

**Wendell, NC 27591**

4.     The check writer’s name will be placed on the NSF list and will be provided to all PTSA committees that receive check payments. Until the NSF check balance is paid in full, these names will remain on the list and the PTSA will not accept a check for payment for any activity or event.

**After 30 days of non-payment**:

1.     Aggressive steps may be taken up to and including contacting an ATTORNEY and/or COLLECTION AGENCY in order to resolve the NSF issue.

**NSF Checks and NC Law**

* **http://www.ncleg.net/EnactedLegislation/Statutes/HTML/BySection/Chapter\_6/GS\_6-21.3.html**